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INTERDEPARTMENTAL COMMUNICATION

To: Don P. Johnson, Town Manager

Date: January 2, 2004

From: Engineering Department

Subject: Initial Street Acceptance Documents

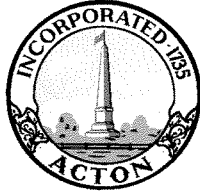
The enclosed documents need to be signed by the Board of Selectmen on January 5, 2004. There are nine documents to sign, three sets of three each. Signing these documents will start the street acceptance process for the 2004 Annual Town Meeting.

These documents concern the acceptance of Woodfield Road and Shady Lane in the Maple Creek Farm Subdivision, Alexandra Way and Reeve Street in the North Acton Woods Subdivision, and Davis Road, Briar Hill Road, and Bellows Farm Road in the Bellows Farm Subdivision. The roads in Maple Creek have been completed and are ready to be accepted. In the case of North Acton Woods and Bellows Farm the roads are nearing completion, but depending on developments in the next few weeks may or may not be ready for acceptance this spring. We have prepared separate documents for each subdivision for this reason.

The following three documents need to be signed for each subdivision:

1. NOTICE OF PUBLIC HEARING – This will be used to notify abutters and other interested parties of the public hearing that has been set for March 8, 2004.
2. NOTICE TO THE PLANNING BOARD – This is a notice the General Laws of Massachusetts requires the Selectmen to send to the Planning Board prior to accepting a road so the Planning Board will have an opportunity to comment on the merits of the acceptance. The Planning Board will respond with a brief written comment either recommending for or against the acceptance and stating their reasons.
3. THE DETERMINATION – This is a document we file with the Town Clerk, which is intended to put the public on notice concerning the upcoming acceptance. It is probably just a formality.

The Selectmen's signing of these documents on January 5, 2004 will start the legal process to accept these streets as town ways; the merit of this acceptance can be discussed at the public hearing. If the Selectmen choose not to accept any of these ways for any reason, they can decline to sign the Order of Layout following the Public Hearing that we will be preparing in the next few weeks and this will prevent the Town Meeting from taking any further action. The Board of Selectmen can also pull the article for a particular subdivision from the warrant prior to it being printed. I have also prepared separate draft articles for each subdivision for this reason.



BOARD OF SELECTMEN

Middlesex, ss.

Town of Acton

To the Town Clerk

January 5, 2004

We hereby determine and adjudge that common convenience and necessity require the laying out of the ways hereinafter listed for acceptance by the Town at the Annual Town Meeting. No damages are to be awarded and no betterments assessed in connection with this acceptance.

In the MAPLE CREEK FARM SUBDIVISION

WOODFIELD ROAD – from the southerly sideline of Summer Street a distance of 994 feet, more or less, in a generally southerly direction to the southerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

SHADY LANE – from the westerly sideline of Woodfield Road a distance of 594 feet, more or less, in a generally westerly direction to the southerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

Walter M. Foster, Chairman

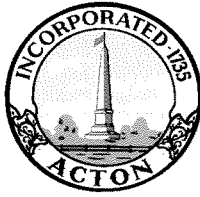
Peter K. Ashton, Vice Chairman

F. Dore Hunter, Clerk

William H. Shupert, III

Robert Johnson

ACTON BOARD OF SELECTMEN



BOARD OF SELECTMEN
NOTICE OF PUBLIC HEARING

Middlesex, ss.

Town of Acton

In accordance with Section 22 of Chapter 82 of the General Laws, notice is hereby given by the Selectmen of the Town of Acton that they will meet at 7:30 PM in Room 204 of the Acton Town Hall, 472 Main Street, on Monday, March 8, 2004 for the purpose of laying out as Town ways, for acceptance by the Town at the Annual Town Meeting, the ways known as:

In the MAPLE CREEK FARM SUBDIVISION

WOODFIELD ROAD – from the southerly sideline of Summer Street a distance of 994 feet, more or less, in a generally southerly direction to the southerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

SHADY LANE – from the westerly sideline of Woodfield Road a distance of 594 feet, more or less, in a generally westerly direction to the southerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

Walter M. Foster, Chairman

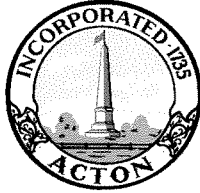
Peter K. Ashton, Vice Chairman

F. Dore Hunter, Clerk

William H. Shupert, III

Robert Johnson

ACTON BOARD OF SELECTMEN



BOARD OF SELECTMEN

Middlesex, ss.

Town of Acton

To the Planning Board

January 5, 2004

In accordance with Section 81I of Chapter 41 of the General Laws, notice is hereby given by the Selectmen of the Town of Acton that they have made the initial step required for laying out as Town ways, for acceptance by the Town at the Annual Town Meeting, the ways known as:

In the MAPLE CREEK FARM SUBDIVISION

WOODFIELD ROAD – from the southerly sideline of Summer Street a distance of 994 feet, more or less, in a generally southerly direction to the southerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

SHADY LANE – from the westerly sideline of Woodfield Road a distance of 594 feet, more or less, in a generally westerly direction to the southerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

and that this matter is now referred to the Planning Board for its recommendation.

No further action can be taken by the Board of Selectmen until the Planning Board has reported thereon, or has allowed forty-five days to elapse after such reference without submitting its report.

Walter M. Foster, Chairman

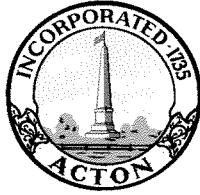
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Town of Acton

To the Town Clerk

January 5, 2004

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In the BELLOWS FARM SUBDIVISION

DAVIS ROAD – a loop road, from the previous limit of acceptance at Station 23 + 00 (1300 feet from Great Road) a distance of 6047 feet, more or less, in a generally easterly, southerly, westerly, then northerly direction to the southerly sideline of Davis Road, this being the entire road.

BRIAR HILL ROAD – from the easterly sideline of Davis Road a distance of 1259 feet, more or less, in a generally easterly direction to the easterly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

BELLOWS FARM ROAD – from the easterly sideline of Davis Road a distance of 1640 feet, more or less, in a generally northerly direction to the southerly sideline of Briar Hill Road, this being the entire road.

Walter M. Foster, Chairman

Peter K. Ashton, Vice Chairman

F. Dore Hunter, Clerk

William H. Shupert, III

Robert Johnson

ACTON BOARD OF SELECTMEN



BOARD OF SELECTMEN
NOTICE OF PUBLIC HEARING

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Town of Acton

In accordance with Section 22 of Chapter 82 of the General Laws, notice is hereby given by the Selectmen of the Town of Acton that they will meet at 7:45 PM in Room 204 of the Acton Town Hall, 472 Main Street, on Monday, March 8, 2004 for the purpose of laying out as Town ways, for acceptance by the Town at the Annual Town Meeting, the ways known as:

In the BELLOWS FARM SUBDIVISION

DAVIS ROAD – a loop road, from the previous limit of acceptance at Station 23 + 00 (1300 feet from Great Road) a distance of 6047 feet, more or less, in a generally easterly, southerly, westerly, then northerly direction to the southerly sideline of Davis Road, this being the entire road.

BRIAR HILL ROAD – from the easterly sideline of Davis Road a distance of 1259 feet, more or less, in a generally easterly direction to the easterly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

BELLOWS FARM ROAD – from the easterly sideline of Davis Road a distance of 1640 feet, more or less, in a generally northerly direction to the southerly sideline of Briar Hill Road, this being the entire road.

Walter M. Foster, Chairman

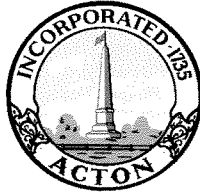
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DAVIS ROAD – a loop road, from the previous limit of acceptance at Station 23 + 00 (1300 feet from Great Road) a distance of 6047 feet, more or less, in a generally easterly, southerly, westerly, then northerly direction to the southerly sideline of Davis Road, this being the entire road.

BRIAR HILL ROAD – from the easterly sideline of Davis Road a distance of 1259 feet, more or less, in a generally easterly direction to the easterly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

BELLOWS FARM ROAD – from the easterly sideline of Davis Road a distance of 1640 feet, more or less, in a generally northerly direction to the southerly sideline of Briar Hill Road, this being the entire road.

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Town of Acton

To the Town Clerk

January 5, 2004

We hereby determine and adjudge that common convenience and necessity require the laying out of the ways hereinafter listed for acceptance by the Town at the Annual Town Meeting. No damages are to be awarded and no betterments assessed in connection with this acceptance.

In the NORTH ACTON WOODS SUBDIVISION

ALEXANDRA WAY – from the northeasterly sideline of Harris Street a distance of 1495 feet, more or less, in a generally northerly direction to the northerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

REEVE STREET – from the easterly sideline of Alexandra Way a distance of 574 feet, more or less, in a generally easterly direction to the northerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac and Parcel A (a 40-foot wide street right-of-way containing 8,584 square feet), this being the entire road.

Walter M. Foster, Chairman

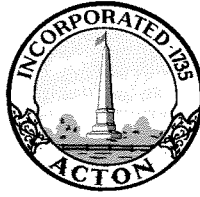
Peter K. Ashton, Vice Chairman

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ACTON BOARD OF SELECTMEN



BOARD OF SELECTMEN
NOTICE OF PUBLIC HEARING

Middlesex, ss.

Town of Acton

In accordance with Section 22 of Chapter 82 of the General Laws, notice is hereby given by the Selectmen of the Town of Acton that they will meet at 7:35 PM in Room 204 of the Acton Town Hall, 472 Main Street, on Monday, March 8, 2004 for the purpose of laying out as Town ways, for acceptance by the Town at the Annual Town Meeting, the ways known as:

In the NORTH ACTON WOODS SUBDIVISION

ALEXANDRA WAY – from the northeasterly sideline of Harris Street a distance of 1495 feet, more or less, in a generally northerly direction to the northerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

REEVE STREET – from the easterly sideline of Alexandra Way a distance of 574 feet, more or less, in a generally easterly direction to the northerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac and Parcel A (a 40-foot wide street right-of-way containing 8,584 square feet), this being the entire road.

Walter M. Foster, Chairman

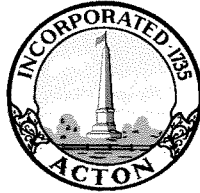
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REEVE STREET – from the easterly sideline of Alexandra Way a distance of 574 feet, more or less, in a generally easterly direction to the northerly sideline of a 70 foot radius cul-de-sac, including the cul-de-sac and Parcel A (a 40-foot wide street right-of-way containing 8,584 square feet), this being the entire road.

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